

onedotzero

Work with us!

onedotzero recruitment – Producer (full time)

Date: May 2016

About onedotzero:

onedotzero is an independent agency creating distinctive events and culturally significant experiences that merge arts, entertainment and technology to thrilling effect.

Collaboration is at the heart of our process and over the past 18+ years we have amassed an unrivalled network of artists, creatives, technologists and production partners with whom we have worked on our own cultural projects worldwide in addition to events and concepts for agencies, brands and cultural organisations.

www.onedotzero.com

Job description:

This position requires someone with extensive knowledge of fabrication and working with technology production, as well as in depth production based experience. We are looking for an experienced project manager/producer to join our small London team in Shoreditch. The right person will have energy in abundance and a passion for culture with a digital accent, an open attitude and a minimum of 3 years experience in producing/project management ideally with a production experience background.

You need to have experience managing and delivering cultural and commercial events with an artistic context, that can be applied to working across a variety of projects from branded events, exhibitions, research, production and consultancy. It is essential that you are able to deliver on large scale branded events as well as

more cultural events. The right person will have a good grasp on handling third party manufacturing and will come with his or her own set of connections in the industry. Producers are required to interact with suppliers and clients while managing all aspects of their project, from installation to creative design and budgeting. A keen knowledge of digital culture is paramount to the success of a producer in onedotzero.

You will be involved in brief development, financial planning, reporting and liaising with cultural partners, creators, agencies and brands. The ability to deal with different processes with an awareness and sensitivity of the needs for different sectors and collaborators is essential. As our main activities are event based, evening and weekend work will be required from time to time.

Key attributes to have:

- Process driven
- Confident handling and staying within budgets
- Meticulous with details
- Have your own network of contacts
- Well spoken to clients and suppliers
- Confident in leading a team
- Live brand experience – particularly in large scale brands
- Strong grasp on digital culture

Roles and responsibilities:

- Producing: creation and management of briefs, budgets and schedules, including financial accountability and reconciliation.
- Delivering various sized events sometimes end to end but also in collaboration with other partners, managing 3rd party suppliers.
- New business and partnerships: able to identify new opportunities, whilst developing existing clients and agency relationships.
- Communications: internal and external communications, updating company website and social media and other platforms.

- Comfortable with presenting to clients and partners as well as good written skills for proposals team member: as we are a small team there are various shared roles to do with the running of the studio and the culture and atmosphere that everyone participates in.

Apply now!

If you are looking for a challenge in a fast-paced studio environment where you could have a big impact then we want to hear from you. This is a fantastic opportunity to work with some of the best creators across the digital arts cultural landscape with work on a global stage interested. Have the required experience and desire? Want to be part of our future? Please post/email your CV and covering letter to:

Caitlin McGregor,
Studio Manager
onedotzero,
Unit 212c curtain house,
134-146 curtain road,
London,
Ec2a 3ar
cait@onedotzero.com

Start date immediate.

No recruitment agencies please.

Salary will be based on experience.

19 days holiday with 1 year after the first full year to the maximum of 5 years.

After 1 year join the company private Bupa health plan.